

**INVITATION TO BID FOR THE  
PROVISION OF JANITORIAL SERVICES FOR  
PHILFIDA CENTRAL OFFICE, FIBER PROCESSING  
AND UTILIZATION LABORATORY &  
REGIONAL OFFICE IV**

1. The *Philippine Fiber Industry Development Authority (PhilFIDA)*, through the *2017 General Appropriations Act* intends to apply the sum of *One Million Four Hundred Twenty Nine Thousand Eight Hundred Three Pesos and 96/100 (PhP 1,429,803.96)* being the Approved Budget for the Contract (ABC) to payments under the contract for the *Provision of Janitorial Services for PhilFIDA Central Office, Fiber Processing and Utilization Laboratory & Regional Office IV*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PhilFIDA now invites bids for the *Provision of Janitorial Services for PhilFIDA Central Office (PhilFIDA-CO), Fiber Utilization and Technology Division (FUTD) and Regional Office IV*. Delivery of the Goods is for *One (1) Year (May 2017 - April 2018)*. Bidders should have completed, within *Five (5) Years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the PhilFIDA Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from 9:00 a.m. to 4:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 7, 2017** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Five Hundred Pesos (PhP 1,500.00)**. It may also be downloaded free of

charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The PhilFIDA will hold a Pre-Bid Conference on **March 15, 2017 9:30am** at **PhilFIDA Conference Room** which shall be open to prospective bidders.
7. **Bids must be duly received by the BAC Secretariat at the address below on or before March 27, 2017 at 9:00am.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**  
  
**Bid opening shall be on March 27, 2017 9:30am at PhilFIDA Conference Room.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The Bidders shall drop three (3) copies of their duly accomplished eligibility requirement, technical and financial proposals in two (2) separate sealed envelopes in the bid box located at the above-mentioned address.
9. The PhilFIDA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

PhilFIDA BAC Secretariat  
Philippine Fiber Industry Development Authority  
3/F DA-PCAF Bldg., Department of Agriculture  
Elliptical Road, Diliman, Quezon City  
Tel/Fax No. 721-9813  
Tel Nos. 9288756 to 65 loc. 2652  
Email Address: philfidabac@yahoo.com



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**JOSE L. CATALLA**  
BAC Chairperson